

Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: Cllr Robin Guest (Chairman)

CS/NG

Councillors: Chris Bithell, Derek Butler,
Clive Carver, David Cox, Glenys Diskin,
Ian Dunbar, David Evans, Veronica Gay,
George Hardcastle, Patrick Heesom, Joe Johnson,
Rita Johnson, Tim Newhouse, Neville Phillips,
Ian Roberts, Tony Sharps, Paul Shotton,
Nigel Steele-Mortimer, Owen Thomas and
Arnold Woolley

18 April 2013

Maureen Potter 01352 702322
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Dear Sir / Madam

A meeting of the **CONSTITUTION COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 24TH APRIL, 2013** at **2.00 PM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 6)
To confirm as a correct record the minutes of the last meeting.

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The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **CONSULTATION ON DRAFT SUPPLEMENTAL REPORT BY THE INDEPENDENT REMUNERATION PANEL FOR WALES** (Pages 7 - 10)
To determine how the Council should respond to the draft supplemental report dated 19 March 2013 issued by the Independent Remuneration Panel for Wales.
- 5 **CONSULTATION ON LOCAL AUTHORITIES (STANDING ORDERS) (WALES) REGULATIONS 2006 (AMENDMENT) REGULATIONS 2013** (Pages 11 - 16)
To determine the response that should be made to consultation on the above draft regulations.
- 6 **CONSULTATION ON FAMILY ABSENCE FOR MEMBERS** (Pages 17 - 20)
To determine the Council's response to consultation issued by the Welsh Government on draft regulations and draft statutory guidance on family absence for Members
- 7 **STANDARDS FOR RESPONSES TO COMMUNICATIONS** (Pages 21 - 32)
To report to the Committee on corporate service standards for responses to communications.
- 8 **UPDATING ACCESS TO INFORMATION PROCEDURE RULES** (Pages 33 - 40)
To update the forward work programme part of the access to information procedure rules.
- 9 **PLANNING STRATEGY GROUP – TERMS OF REFERENCE** (Pages 41 - 46)
To consider proposed terms of reference for the Planning Strategy Group